

DATE OF RELEASE OF AUDIT SCHEDULE: 28th December 2021

Note: The ISO 9001:2015 internal audit is to be conducted from 4th January to 14th January 2021. The Observation Report, Observation Findings and Non-Conformance Report (if any) must be submitted to the MR by 14th January 2021.

S. No.	DEPARTMENT	AUDITEE	CLAUSES	Auditors
1	Civil Engineering	Dr. P. D. Pachpor	As per the Teaching/Process Manual of the Department	Dr. R. K. Kadu (IT) Dr. A. Urade (Mech) Dr. P. Parlewar **
2	Computer Science and Engineering	Dr. M. B. Chandak	-- do --	Dr. P. Parlewar (EC)** Prof. H. Khungar (CIVIL)
3	Electrical Engineering	Dr. V. T. Barhate	-- do --	Dr. A. Gharad (CIVIL) Prof. P. Sonsare (CS) Prof. S. Anjankar**
4	Electronics & Communication Engineering	Dr. R. B. Raut	-- do --	Dr. A. Urade (Mech) Prof. H. Khungar (CIVIL) Dr. Madhuri Tayal**
5	Electronics Engineering	Dr. A. A. Khurshid	-- do --	Prof. H. Bhave(Civil) Dr. A. Khan (MBA) Dr. S. Butoliya**
6	Electronics Design Technology	Dr. A. A. Khurshid	-- do --	Dr. R. K. Kadu (IT) Dr. A. Gharad (CIVIL) Dr. S. Butoliya**
7	Information Technology	Dr. D. S. Adane	-- do --	Dr. S. Pokle (EC) Prof. G. Morankar (EN) Dr. G. Goyal**
8	Industrial Engineering	Dr. V. S. Deshpande	-- do --	Dr. M. Palandurkar (Elect) Prof. A. Karandikar (CS) Dr. S. Upadhye**
9	Mechanical Engineering	Dr. M. M. Gupta	-- do --	Dr. Vivek Khetade (EDT) Dr. P. Salodkar (Elect) Dr. Rahul Mohare**
10	Management Technology	Dr. Chandan Vichoray	-- do --	Dr. M. Palandurkar (Elect) Dr. R. Hablani (CS) Dr. Y. Deshpande**
11	Computer Applications	Dr. P. S. Voditel	-- do --	Dr. J. Shrawankar (EDT) Prof. D. Borikar(CS) Dr. P. K. Parlewar**
12	Mathematics	Dr. S. D. Mohgaonkar	-- do --	Dr. A. Khan (MBA) Prof. A. Tiwari (EN)
13	Chemistry	Dr. A. V. Bharati	-- do --	Dr. R. Hablani (CS) Dr. P. Salodkar (Elect)

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S. NO.	DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
14	Physics	Dr. R. U. Tiwari	-- do --	Dr. Vivek Khetade (EDT) Prof. D. Borikar(CS)
15	Humanities	Dr. D. R. Mehra	-- do --	Dr. S. Kulkarni (Phy) Prof. P. Sonsare (CS)
16	Physical Education	Dr. Amit Anurag	-- do --	Dr. S. Upadhye (MCA) Prof. G. Morankar (EN)
17	Library	Dr. Cyinita Christy	-- do --	Dr. S. Kulkarni (Phy) Prof. P. Agrawal (EC)
18	Construction & Maintenance	Mr. Amol Katturwar	-- do --	Dr. J. Shrawankar (EDT) Mr. A. Daga (MCA)
19	Dean Academics	Dr. A. J. Agrawal	-- do --	Dr. B. Neole (EC) Dr. P. Mangrulkar (CHEM)
20	Dean Admissions	Prof. P. B. Kulkarni	-- do --	Dr. S. Dhote (MBA) Prof. Y. Pethe (MCA)
21	Dean R&D	Dr. R. S. Pais	-- do --	Dr. P. Parlewar (EC) Prof. P. Khandar(MCA)
22	Dean SRC	Dr. Y. M. Sonkhaskar	-- do --	Prof. H. Bhavе(Civil) Prof. A. Tiwari (EN)
23	Dean T&P	Prof. K. Roy (Prof. Incharge)	-- do --	Prof. A. Karandikar (CS) Dr. P. Mangrulkar (CHEM)
24	Registrar	Dr. N. S. Damle	-- do --	Dr. S. Pokle (EC) Prof. Y. Pethe (MCA)
25	Boys' Hostel	Dr. S. R. Kulkarni Mr. S. A. Nimkar	-- do --	Dr. S. Upadhye (MCA) Mr. A. Daga (MCA)

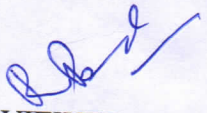
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S. NO.	DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
26	Girls' Hostel	Prof. G. A Morankar	-- do --	Dr. S. Dhote (MBA) Prof. P. Agrawal (EC)
27	Administrative Officer	Mr. S. Kargutkar	-- do --	Prof. S. Uparkar (MCA) Prof. P. Khandar(MCA)
28	First Year In-charge	Dr. S. Meshram	-- do --	Dr. B. Neole (EC) Dr. C. Christy (Library)
29	Management Representative	Dr. P. D. Adane	-- do --	Dr. P. Deole (Mech) Prof. S. Tirpude (CS)


PREPARED BY MR


REVIEWED BY PRINCIPAL

Note: ** NAAC team

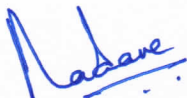
All are requested to prepare the files as per the list (Email from naac@rknec.edu dated 18-12-2020)


mailed to all auditee and auditors on 28th December 2020

QMS--08	Minutes of MRM	Page: 01/01
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Date of MRM: 27th February 2021

Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM held on 28 th September were presented and approved.	----	-----
2	Review of Internal Audit conducted in the month of January 2021	MR appreciated the efforts of auditors who have conducted the audits very sincerely and checked the documents meticulously.	---	-----
3	Review of Quality Parameter Reports of all departments	A demonstration of the reports generated through Profile Tab in GEMS was given. MR clarified the doubts raised by the coordinators regarding the data entry. Principal sir appealed to all the Coordinators to ensure timely entry of data by faculty members and regular review of reports.	MR	----
4	Review of revision of Teaching Manual of Engineering/MBA/MCA as per new requirements	Prof. Satyajit Uparkar presented the draft of revisions required in the Teaching Manual of Engineering/ MBA and MCA departments to accommodate the new requirements. It was decided to finalize the changes in a separate meeting after consultation with Dean Academics and Member secretary, IQAC. MR asked the coordinators of first year departments to identify the similar changes required in the First year Teaching manual.	MR	30 th June 2021
5	Schedule of Re-certification Audit	MR informed the members present that the recertification audit will be conducted in the month of May 2021	MR	Last week of May 2021


Dr. P. D. Adane
MR, ISO 9001:2015


Dr. R. S. Pande
Principal